

Voter Registration Drive

Voting is a privilege and a right. As a Volunteer Deputy Registrar, you are in a position of trust and responsibility to the citizens you register to vote. Below are some activities you can look forward to as a Volunteer Deputy Registrar.

Conducting A Voter Registration Drive Event

1. Register by attending a Volunteer Workshop, visiting the Travis County Tax Office at 5501 Airport Boulevard, or registering online at <http://www.traviscountytax.org/goVotersRegistration.do>
2. Come by the tax office to pick up your supplies.
3. Schedule a date to host your event. If the event is to be held in a public place, please obtain permission from the store or organization. Then advertise your event.

On The Day Of Your Event

1. Place the posters in prominent locations.
2. Set up the display box and insert the Mail-in Voter Applications. Customers that do not wish to register that day may take an application to fill out and mail at a later date. Inform them of the deadline date to register for the upcoming election.
3. Offer a voter registration application to each customer. Remember to review the application for completeness. When accepting the complete application, write your name, date, and sign at the bottom of the application, then issue a receipt. The receipt may be presented at the polls as verification that a voter application was submitted on time.
4. Deliver the completed volunteer applications to the Travis County Tax Office or its satellite office(s) within 5 days of receipt – OR – on the voter deadline date, whichever occurs first.